**Appendix No. 3 to**

Regulations on Procedure of Certification

by Chambers of Commerce and Industry in Ukraine of

Documents Associated with Foreign Economic Activity

(Documents of Commercial Nature)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(name of the UCCI/Regional CCI)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Structural division of the UCCI/Regional CCI)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Address of the UCCI/Regional CCI)

**Date of applying to UCCI/Regional CCI**

\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 201\_\_\_\_\_

**Application for**

**certification of documents associated with foreign economic activity**

**(documents of commercial nature)**

**1. Applicant:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ;

(name of a legal entity/natural person-entrepreneur)

**2. Applicant’s contact person:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

**Contact telephones**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

**3. Quantity of documents filed for certification:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

|  |
| --- |
| **4. These documents** (tick as appropriate with “Х”)**:** |
| ***will be legalized in a consular institution of foreign states in Ukraine***  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name) ***and upon the legalization will be forwarded***  ***to*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of a country)    ***will not be legalized in a consular institution of foreign states in Ukraine,***  ***will be forwarded to a foreign counterparty to***  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_( name of a country) |

**4. Rate:**

(tick as appropriate with “Х”):

**ordinary urgent**

(service to be rendered within 3 business days) (service to be rendered within 1 business day)

**5. Payment:**

(tick as appropriate with “Х”):

**paid *\_\_\_\_.\_\_\_\_.\_\_\_\_\_\_\_\_\_\_* not paid**

7. **An applicant herewith communicates on the method of receiving certified documents and service delivery report**

(tick as appropriate with “Х”):

|  |  |
| --- | --- |
| **at the applicant’s expense**  **by a courier service** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (name of a courier service)  \_\_\_\_\_.\_\_\_\_\_\_\_.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ sent to an applicant;  No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(receipt) |
| **receipt by a senior official** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (full name of a senior official/ natural person-entrepreneur) |
| **receipt by an applicant’s representative under a Power of Attorney**  **No. \_\_\_\_\_ dated \_\_\_.\_\_\_\_. \_\_\_\_\_\_ .** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  ( full name of a representative) |

**For reference:**

***Herewith an applicant certifies that he/she is fully liable for accurate representation of facts in an application, reliability of presented documents, this to be true copies by virtue of the applicable legislation of Ukraine.***

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stamp here /position / /signature/ /full name/

**Documents under this application are certified:**

(to be completed by a person admitted for certification of documents of commercial nature of a respective CCI)

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(name of the UCCI/Regional CCI)

**Date: \_\_\_\_\_.\_\_\_\_\_\_\_.\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**under Registration No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**